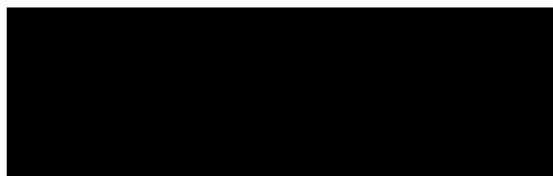


29 September 2020



I refer to your email dated 12 September 2020 in which you have requested documents under the *Freedom of Information Act 1982* ("**Act**"). Please be advised that at this stage, we do not consider that a valid Freedom of Information (FOI) request has been lodged.

We note that you have requested documents in the possession, custody or control of The Peter Doherty Institute for Infection and Immunity ("**Doherty Institute**"). Please note that the institute is an incorporated joint venture between The University of Melbourne ("**Unimelb**") and Melbourne Health ("**MH**").

As such, the Doherty Institute does not accept FOI applications directly; however, you may wish to refer to the below FOI resource pages for Unimelb and MH should you wish to lodge an application with either of those organisations.

These resources outline the requirements for an FOI request to be considered valid with the relevant agency.

<https://about.unimelb.edu.au/strategy/governance/compliance-obligations/freedom-of-information/how-to-make-an-foi-request>

<https://www.thermh.org.au/patients-visitors/coming-hospital/medical-records>

We have undertaken a preliminary review of your request to determine if it may be appropriate to provide you with documents outside of the *Act*. Following this review, we can inform you your request relates to a process which is outside the scope of the usual operations of the Doherty Institute and therefore no documentation is available.

On that basis, insofar as your request relates specifically to the Doherty Institute, it is unlikely that any relevant documents would be located if you choose to lodge a formal FOI request.

Thank you for your interest in this matter.

Yours sincerely



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